

**This is an application for funding for a Small Grant to support local volunteer involvement. This is a DfC initiative which is being administered by Limavady Community Development Initiative (LCDI) who have been appointed as an Intermediary Funding Body (IFB). Any grant awarded will be for a maximum of £1,200 and will directly support the key objectives of the DfC Volunteering Strategy and Action Plan.**

**LCDI are the delivery partner for the following: Association of Independent Volunteer Centres (AIVC), North West Volunteer Centre & Volunteer Now.**

**Note: This grant is only eligible for expenditure incurred from the date of award until 31 March 2018.**

**VOLUNTEERING SMALL GRANT APPLICATION FORM**

**This form should be completed by the principal contact person for this application**

1. Name and address of organisation:

|  |  |  |
| --- | --- | --- |
| Contact Person |  | |
| Name of Organisation |  | |
| Address |  | |
|  |  | |
| Post Code |  | |
| Contact Number |  | |
| Email |  | Website |
| Council Area |  | |
| How did you hear about this grant? |  | |
| What sector does your group fall under? |  | |

2 Name of the person with responsibility for volunteers in your group / organisation:

3 If your group is part of a larger organisation, please name this organisation below:

4 What was the annual income of your organisation in the last financial year? (Note if organisations have an annual income of more than £100,000 they are not eligible to apply)

1. In order to be eligible, organisations must have an agreed constitution. Do you have a constitution in place?

Yes No but will complete by date

1. Please list your organisation’s main activities:

|  |
| --- |
|  |
|  |

7. Bank Details.

|  |  |
| --- | --- |
| Account Name: |  |
| Bank/Building Society Name: |  |
| Bank/Building Society Address: |  |
| Sort Code: |  |
| Account Number: |  |

8 How many volunteers are currently involved with your organisation?

|  |  |  |  |
| --- | --- | --- | --- |
| Management committee |  | Others |  |

9 How many of these are:

|  |  |  |  |
| --- | --- | --- | --- |
| Not in paid work |  | Young people (16-25) |  |
| People with disabilities |  | Older people (50+) |  |
| ethnic minorities |  |  |  |

10 How many new volunteers do you expect to recruit?

11 How many new volunteers do you expect to be:

|  |  |  |  |
| --- | --- | --- | --- |
| Not in paid work |  | Young people (16-25) |  |
| People with disabilities |  | Older people (50+) |  |
| ethnic minorities |  |  |  |

12 Do you have any paid staff? If so how many:

**Objective 1** – Please see notes

1. What will you do specifically to attract people from the under-represented groups you listed?

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |

**Objective 2** – please see notes

14. Please quantify how you will use innovative methods for the recruitment of volunteers, such as social media, website, radio advertisements etc?

|  |
| --- |
|  |
|  |
|  |
|  |
|  |

**Objective 3** – Please see notes

15. Please describe what new approaches you will use to meaningfully engage and support new and existing volunteers?

|  |
| --- |
|  |
|  |
|  |
|  |
|  |

**Objective 4** – Please see notes

1. How will you use the grant to benefit the community?

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |

17. How many hours will the volunteers contribute each month?

18. Who are the key beneficiaries of the activities funded by your grant?

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

19. **The maximum grant you can apply for is £1,200.** Outline below how you will allocate the grant applied for:

|  |  |
| --- | --- |
| **Volunteer Expenses:** |  |
| Volunteer Recognition Event / Thank You Event (Subsistence) | £ |
| Travel | £ |
| PPE (Protective Clothing) | £ |
| **Training:** (This must bedirectly related to volunteering) |  |
| Details of training: | £ |
| **Project Running Costs:** |  |
| Heat | £ |
| Light | £ |
| Rent | £ |
| Insurance | £ |
|  |  |
| **TOTAL GRANT APPLIED FOR** | **£** |

20. Have you applied to any other funder for the same activity/product?   
If so please give details below.

**DECLARATION**

We confirm that the information in this application is correct and, if successful, we will comply with all requirements of the Volunteering Small Grants Programme.

**CHECKLIST** The following documents must be attached to your application

|  |  |  |  |
| --- | --- | --- | --- |
| Constitution |  | Accounts/income expenditure |  |
| Last Bank Statement |  | Volunteer Policy |  |

**SIGNATURES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Signed** | **Name** | **Signed** |
| **Position** | **Date** | **Position** | **Date** |

**Return to: smallgrants@lcdi.co.uk**

**OR**

**LCDI Small Grants**

**24d Benevenagh Drive**

**Limavady**

**BT49 0AQ**

**Closing date 12noon Thursday 18th January**